“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”

AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING

JANUARY 23, 2017

971 MAMMOTH ROAD

DRACUT, MA 01826

6:00 P.M.

**PLEDGE OF ALLEGIANCE**

**ROLL-CALL**

1. A vote to approve the minutes of the November 21, 2016 Board Meeting.
2. **BILLS & COMMUNICATIONS:**

* A vote to approve the December 2016 Warrant.
* A vote to approve the January 2017 Warrant.
* A vote to put the November 2016 Financial Reports on file for Audit.
* A vote to put the December 2016 Financial Reports on file for Audit.

1. **EXECUTIVE DIRECTOR’S REPORT:**
2. A vote to approve the payment for the remediation of mold in 971 Mammoth Road #7K in the amount of $1600 for testing and in the amount of $2100 for the remediation. This work was completed by Mill City Engineering.
3. A vote to approve the payment to One Call for the cleaning of rugs and upholstered furniture in the community rooms located at 971 Mammoth Road, 65 Phineas Street, and 113 Parker Avenue.
4. A vote to approve the updated Deputy Director Job Description.
5. A vote to approve the updated Maintenance Laborer Job Description
6. Public Housing Assessment System PHAS Score = 98.
7. Work Order Report.
8. Vacant Report.
9. State Ethics Commission – conflict of interest law education and training requirements.
10. A vote to accept the 2017 Fair Market Rents.
11. A vote to accept the 2017 Utility Allowances.
12. **COMMITTEE REPORTS:**

* Housing Sub-Committee Update.

1. **OLD BUSINESS:**

* A vote to approve the Dracut Housing Authority By-Laws which was tabled at the November 21, 2016 Board Meeting.

1. **NEW BUSINESS:**
2. **RESIDENT & PUBLIC PARTICIPATION:**
3. **ADJOURNMENT:**

**“The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by the law.”**