**“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”**

**AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING**

**NOVEMBER 16, 2020**

**971 MAMMOTH ROAD**

**DRACUT, MA 01826**

**THIS MEETING WILL TAKE PLACE IN THE COMMUNITY ROOM AT 971 MAMMOTH ROAD.**

**THE COMMUNITY ROOM WILL BE CLOSED AND ONLY BOARD MEMBERS, DRACUT HOUSING AUTHORITY STAFF, AND DATV STAFF WILL BE ALLOWED TO ATTEND.**

**PLEDGE OF ALLEGIANCE**

**ROLL-CALL**

**1. MINUTES:**

* **A vote to approve the October 19, 2020 Board Meeting Minutes.**

**2. BILLS & COMMUNICATIONS:**

* **A vote to approve the November 2020 warrant.**

**3. EXECUTIVE DIRECTOR’S REPORT:**

**a. A vote to certify year end financials.**

**b. A vote to approve Change Order #1 from Mike’s Construction in the amount of $1,797.00 for additional shingles for the roof replacement at Perron Lane.**

**c. A vote to approve the Certificate of Substantial Completion for Mike’s Construction in the amount of $47,215.00.**

**d. A vote to approve the Certificate of Final Completion for Mike’s Construction in the amount of**

**$49,700.**

**e. Work Order Report.**

**f. Vacancy Report.**

**g. Updated Resident & Public Participation Policy.**

**4. COMMITTEE REPORTS:**

**5. RESIDENT & PUBLIC PARTICIPATION:**

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

**8. ADJOURNMENT:**

**DRACUT HOUSING AUTHORITY**

**PUBLIC MEETING PROCEDURE**

**PURSUANT TO GOVERNOR BAKER’S MARCH 12, 2020 ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. C. 301,S18, AND THE GOVERNOR’S MARCH 15, 2020 ORDER IMPOSING STRICT LIMITATION ON THE NUMBER OF PEOPLE THAT MAY GATHER IN ONE PLACE, THIS MEETING OF THE DRACUT HOUSING AUTHORITY BOARD OF COMMISSIONERS WILL BE CONDUCTED VIA REMOTE PARTICIPATION TO THE GREATEST EXTENT POSSIBLE. SPECIFIC INFORMATION AND THE GENERAL GUIDELINES FOR REMOTE PARTICIPATION BY MEMBERS OF THE PUBLIC AND/OR PARTIES WITH A RIGHT AND/OR REQUIREMENT TO ATTEND THIS M EETING CAN BE FOUND ON THE STATE OF MASSACHUSETT’S WEBSITE** [**WWW.MA.GOV**](http://WWW.MA.GOV)**. FOR THIS MEETING, MEMBERS OF THE PUBLIC WHO WISH TO PARTICIPATE IN THIS MEETING MAY DO SO BY CALLING IN TO THE FOLLOWING:**

**DIAL IN USING YOUR PHONE DURING RESIDENT & PUBLIC PARTICIPATION**

**PLEASE CALL 978-337-8302**

**EVERY EFFORT WILL BE MADE TO ENSURE THAT THE PUBLIC CAN ADEQUATELY ACCESS THE PROCEEDINGS IN REAL TIME, VIA TECHNOLOGICAL MEANS. IN THE EVENT THAT WE ARE UNABLE TO DO SO, DESPITE BEST EFFORTS, WE WILL POST ON THE DRACUT HOUSING AUTHORITY WEBSITE**

[**www.dracuthousingauthority.org**](http://www.dracuthousingauthority.org) **AUDIO OR VIDEO RECORDING, TRANSCRIPT, OR OTHER COMPREHENSIVE RECORD OF PROCEEDINGS AS SOON AS POSSIBLE AFTER THE MEETING.**

**THE MEETING AGENDA MUST INCLUDE THE LIST OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING. THE LIST OF TOPICS MUST BE SUFFICIENTLY SPECIFIC TO REASONABLY INFORM THE PUBLIC OF THE ISSUES TO BE DISCUSSED AT THE MEETING. TO ENSURE THAT DRACUT HOUSING AUTHORITY IS ABIDING BY THE MASSACHUSETTS OPEN MEETING LAW, PUBLIC COMMENT WILL BE LIMITED TO SPECIFIC AGENDA ITEMS.**

**PUBLIC COMMENT WILL BE HEARD ON AGENDA ITEMS UNDER RESIDENT & PUBLIC PARTICIPATION.**

**IF YOU WISH TO SPEAK ON AN AGENDA ITEM, PLEASE WRITE YOUR NAME AND ADDRESS BELOW AND INCLUDE THE SPECIFIC AGENDA ITEM THAT YOU WANT TO COMMENT ON NEXT TO YOUR NAME AND ADDRESS.**

**PUBLIC COMMENT**

**NAME ADDRESS AGENDA ITEM**