“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”

AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING

SEPTEMBER 19, 2016

971 MAMMOTH ROAD

DRACUT, MA 01826

6:00 P.M.

**PLEDGE OF ALLEGIANCE**

**ROLL-CALL**

1. A vote to approve the minutes of the July 18, 2016 Board Meeting.
2. **BILLS & COMMUNICATIONS:**

* A vote to approve the August and September 2016 Warrant.
* A vote to put the June, July and August 2016 financials on file for audit.

1. **EXECUTIVE DIRECTOR’S REPORT:**
2. Presentation by Maura Camosse Tsongas from the Women’s Institute explaining the RFP process going forward.
3. A vote to approve putting out a Request for Proposal for partnering with a non-profit to develop the Richardson Property.
4. The Dracut Housing Authority has received a waiver from DHCD for participation in the Regional Capital Assistance Team (RCAT). See attached correspondence.
5. A vote to approve the Certificate of Substantial Completion for work performed by Aden Construction, Inc. at 47 – 49 Hampson Street and 61 – 63 Hampson Street.
6. A vote to approve the application and certificate for payment for Aden Construction in the amount of $40,137.50.
7. Approval by DHCD to allow the Dracut Housing Authority to install a fountain in the pond at 971 Mammoth Road.
8. A vote to approve the 2017 State Capital Improvement Plan.
9. A vote to approve the Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws.
10. Notification to the Board of Commissioners that the position of part-time Receptionist/Clerical position will be filled by Arlene Miles. Mrs. Miles will begin work on September 20, 2016.
11. Work Order Report.
12. Vacancy Report.
13. REAC Inspection – October 6, 2016.
14. **COMMITTEE REPORTS:**

* Housing Sub Committee Report.

1. **OLD BUSINESS:**
2. **NEW BUSINESS:**

* Resident Cook out – October 14, 2016.

1. **RESIDENT & PUBLIC PARTICIPATION:**
2. **ADJOURNMENT:**

“The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by the law”.