**“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”**

**AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING**

**SEPTEMBER 17, 2018**

**971 MAMMOTH ROAD**

**DRACUT, MA 01826**

**6:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Chairman will announce that the Board Meeting is being recorded.**

**1. MINUTES:**

* A vote to approve the June 18, 2018 board meeting minutes.

**2. BILLS & COMMUNICATIONS:**

* A vote to approve the July 2018 Warrant.
* A vote to approve the August 2018 Warrant.
* A vote to approve the September 2018 Warrant.
* A vote to put the June 2018 Financials on file for audit.
* A vote to put the July 2018 Financials on file for audit.
* A vote to put the August 2018 Financials on file for audit.

**3. EXECUTIVE DIRECTOR’S REPORT:**

 a. A vote to award a contract to Sargent Electric Company, 2767 Liberty Avenue, Pittsburgh, PA 15222 in the amount of $65,782.00 for the Cluster Garden Community

 Building Standby Power Supply Generator.

 b. A vote to rescind the contract to Cape Cod Builder’s Inc., 14 Bosuns Lane, Bourne, MA 02532 for the installation of four walk-in showers at 971 Mammoth Road. This contract

 is being rescinded based on questions regarding references.

 c. A vote to award a contract to the second lowest bidder David Byors & Sons Contracting,

 3 Henry’s Way, Marblehead, MA 01945 in the amount of $36,000 for the installation

 of four walk-in showers at 971 Mammoth Road.

 d. A vote to approve the Utility Allowance Schedule for Section 8 Program effective

 11/1/18.

 e. A vote to approve the Dracut Housing Authority’s 2018 – 2019 Fair Market

 Rents at 105% effective 11/1/18.

 f. A vote to approve the Dracut Housing Authority’s Capital Fund Program 2018 – 2022 Five Year Action Plan.

 g. A vote to approve Tenant write-offs in the amount of $11,321.50.

 h. Vacant Report.

 i. Work Order Repot.

 j. Maintenance reassignments.

4. **COMMITTEE REPORTS:**

* Community Preservation.

**5. OLD BUSINESS:**

* Appointment of Housing Sub Committee Board to work with the Community Preservation Committee. Tabled at last meeting.

6. **NEW BUSINESS:**

7. **RESIDENT & PUBLIC PARTICIPATION:**

* Fred Spicer

8. **ADJOURNMENT:**

**“THE MATTERS LISTED ABOVE ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR THAT MAY BE DISCUSSED AT THE MEETING. NOT ALL ITEMS LISTED MAY IN FACT BE DISCUSSED AND OTHER ITEMS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY THE LAW”.**