**“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”**

**AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING**

**JANUARY 29, 2018**

**971 MAMMOTH ROAD**

**DRACUT, MA 01826**

**6:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Chairman will announce that the Board Meeting is being recorded.**

1. **MINUTES:**

A vote to approve the minutes of the November 20, 2017 Board Meeting.

1. **BILLS & COMMUNICATIONS:**

* A vote to approve the November 2017 Financials.
* A vote to approve the December 2017 Financials.
* A vote to approve the December 2017 Warrant.
* A vote to approve the January 2018 Warrant.

1. **EXECUTIVE DIRECTOR’S REPORT:**
2. A vote to approve the Dracut Housing Authority’s Maintenance Plan.
3. A vote to approve the Dracut Housing Authority’s Preventative Maintenance policy.
4. Dracut Housing Authority’s Over Time Report.
5. A vote to approve the Certificate of Substantial Completion for RAE Contracting Inc., 6 Dracut Street, Methuen, MA 01844.
6. A vote to approve the Application and Certificate for Payment to RAE Contracting, Inc., 6 Dracut Street, Methuen, MA 01844 in the amount of $13,186.00.
7. A vote to approve the Application and Certificate for Payment to RAE Contracting, Inc., 6 Dracut Street, Methuen, MA 01844 in the amount of $3,474.00.
8. A Vote to approve the Certificate of Final Completion for RAE Contracting Inc., 6 Dracut Street, Methuen, MA 01844.
9. Update on the PMR Audit conducted by DHCD on 1/17/2018.
10. Update on the Independent Auditor’s Report.
11. Vacancy Report.
12. Work Order Report.
13. **COMMITTEE REPORTS**:

* Community Preservation.

1. **OLD BUSINESS:**
2. **NEW BUSINESS:**
3. **RESIDENT & PUBLIC PARTICIPATION:**
4. **ADJOURNMENT:**

**“THE MATTERS LISTED ABOVE ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR THAT MAY BE DISCUSSED AT THE MEETING. NOT ALL ITEMS LISTED MAY IN FACT BE DISCUSSED AND OTHER ITEMS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY THE LAW”.**