**“PLEASE SILENCE ALL CELL PHONES AND REFRAIN FROM CELL PHONE USE DURING THE MEETING”**

**AGENDA FOR THE DRACUT HOUSING AUTHORITY’S REGULAR MEETING**

**SEPTEMBER 21, 2020**

**5:00 P.M. VIRTUAL MEETING**

**971 MAMMOTH ROAD**

**DRACUT, MA 01826**

**PLEDGE OF ALLEGIANCE**

**ROLL-CALL**

**1. MINUTES:**

* **A vote to approve the August 17, 2020 Board Meeting Minutes.**

**2. BILLS & COMMUNICATIONS:**

* **A vote to approve the September 2020 Warrant.**
* **A vote to put the July 2020 Financials on file for audit.**
* **A vote to put the August 2020 Financials on file for audit.**

**3. EXECUTIVE DIRECTOR’S REPORT:**

 **a. A vote to award a contract to the low bidder Mike’s Construction, 332 Mason Road Ext, Dudley, MA 01571 in the amount of $49,700 for Roof Replacement at 1, 2, & 11 Perron Lane.**

 **b. A vote to approve Amendment #6 to the Capital Improvement Work Plan 5001 in the**

 **amount of $110,162.00. This amendment funds and extends the contract dates of service from June 30, 2022 to June 30, 2023.**

 **c. A vote to accept the Allowance for Tenant Furnished Utilities and Other Services for 2020 – 2021.**

 **d. A vote to accept the 2020 – 2021 Fair Market Rents.**

**e. A vote to write off bad debt in the amount of $13,360.00;**

 **667-1 - $1,776**

 **43-1 - $ 519**

 **672 - $2,101**

 **705 - $8,964**

 **Total $13,360**

 **f. Update on Maintenance Work Trucks.**

 **g. Work Order Report.**

 **h. Vacant Report.**

 **i. Independent Accountants’ Report on Applying Agreed-Upon Procedures for Year Ended September 30, 2019.**

 **j. Financial Statement Audit for Year Ended September 30, 2019.**

**4. COMMITTEE REPORTS:**

**5. OLD BUSINESS:**

**6. NEW BUSINESS:**

**7. ADJOURNMENT:**