**MINUTES**

**The Board of Commissioners of the Dracut Housing Authority met at a regularly scheduled meeting on February 28, 2022. Chairman Sheehan opened the meeting at 5:00 p.m. and upon roll call vote those in attendance were as follows:**

 **PRESENT: Matthew Sheehan**

 **George Nangle**

 **Charles Kanavos**

 **Tom Bomil**

 **ABSENT: Debra DeWitt Ahern**

 **IN**

 **ATTENDANCE: Kelley Szymanski**

 **Mary T. Karabatsos**

**MINUTES:**

**Commissioner Nangle made a motion to approve the February 28 Board Meeting Minutes. Said motion was seconded by Chairman Sheehan and upon roll call vote passed.**

**BILLS & COMMUNICATIONS:**

**Commissioner Bomil made a motion to approve the February 2022 Warrant. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**EXECUTIVE DIRECTOR’S REPORT:**

**Presentation by Jenna Milne, Fee Accountant on the FYE 2022 DHA Budget.**

**Jenna Milne presented the FYE 2022 Budget.**

**A vote to approve the 2023 Dracut Housing Authority Budget.**

**Commissioner Bomil made a motion to approve the Budget. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**Annual Town Report.**

**The Board received the Annual Town Report from the Dracut Housing Authority.**

**Notice of Open Town Appointed Tenant Board Member Seat.**

**The Director informed the Board that the Notice of the Town Appointed Board Member Seat has been delivered to every resident and Section 8 Voucher holder. Any resident interested in this seat will have to submit their name to the Town Clerk by April 7, 2022.**

**Maintenance Assignments.**

**The Board received the new maintenance assignments. This happens approximately every three years.**

**A vote to approve Ray Guertin, Architect for Community Room Roof Replacement at**

 **65 Phineas Street in the amount of $9,900.**

**Commissioner Bomil made a motion to approve the contract for Architect Ray Guertin for the community room replacement at Phineas Street in the amount of $9,900. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**A vote to approve Ray Guertin, Architect for the Walkway Replacement project at 65 Phineas Street, in the amount of $9800.**

**Commissioner Bomil made a motion to approve the contract for Architect Ray Guertin for the walkway replacement project at Phineas Street in the amount of $9,800. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**Work Order Report.**

**The Board received the work order report.**

**Vacant Report.**

**The Board received the vacant report.**

**COMMITTEE REPORTS:**

**Chairman Sheehan will be attending the CPC meeting on April 1, 2022. He will report back at next Board Meeting.**

**RESIDENT & PUBLIC PARTICIPATION:**

**None.**

**OLD BUSINESS:**

**None.**

**NEW BUSINESS:**

**Chairman Sheehan informed the Board and Residents that he received notification from Governor Baker and Lt. Governor Polito that he has been reappointed to the Dracut Housing Authority for a second term. Chairman Sheehan stated that he appreciates the appointment and enjoys being part of the Dracut Housing Authority Board.**

**ADJOURNMENT:**

**Commissioner Bomil made a motion to adjourn. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Meeting adjourned: 5:50 p.m.**