**MINUTES**

**The Board of Commissioners of the Dracut Housing Authority met at a regularly scheduled meeting on January 24, 2022. Chairman Sheehan opened the meeting at 5:00 p.m. and upon roll call vote those in attendance were as follows:**

**PRESENT: Matthew Sheehan**

**Debra DeWitt Ahern**

**George Nangle**

**ABSENT: Tom Bomil**

**Charles Kanavos**

**IN**

**ATTENDANCE: Kelley Szymanski**

**Mary T. Karabatsos**

**MINUTES:**

**Commissioner Nangle made a motion to approve the January 2022 Board Meeting Minutes. Said motion was seconded by Vice Chairwoman DeWitt Ahern and upon roll call vote passed unanimously.**

**BILLS & COMMUNICATIONS:**

**Vice Chairwoman DeWitt Ahern made a motion to approve the January 2022 warrant. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Vice Chairwoman DeWitt Ahern made a motion to approve the December 2021 Financials. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**EXECUTIVE DIRECTOR’S REPORT:**

**A vote to approve the change order submitted by EV Mechanical in the amount of $397.00 for the walk-in showers at 971 Mammoth Road.**

**Vice Chairwoman DeWitt Ahern made a motion to approve the change order submitted by EV Mechanical in the amount of $397.00 for the walk-in showers at 971 Mammoth Road. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**A vote to approve Allen & Major Associates as the Engineers on the Site Drainage Improvement at 11 Perron Lane in the amount of $6,000.**

**Vice Chairwoman DeWitt Ahern made a motion to approve Allen & Major Associates as the Engineers on the Site Drainage Improvements at 11 Perron Lane (689) in the amount of $6,000. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Update on Lighting Project on Phineas Street.**

**The Director notified the Board that the lighting project on Phineas Street started today, 1/24/22. The project should be completed by the first week in March.**

**A vote to approve the low bidder for the Stand-by Generator to be installed at 113 Parker Avenue.**

**Vice Chairwoman DeWitt Ahern made a motion to approve Williams Electric LLC, 96 Warren Street, Waltham, MA as the low bidder for the Stand-by Generator in the amount of $80,600. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Update on Town Appointed Tenant Board Member.**

**The Director explained the process of approving a new Tenant Board Member. Letters will be sent out to all Residents, as well as Section 8 voucher holders on the process of submitting their name if they are interested in the Tenant Board Member Seat. Notices to residents will be sent by March 7, 2022, and names will have to be submitted to the Town no later than April 7, 2022.**

**Work Order Report.**

**The Board received the work order report.**

**Vacancy Report.**

**The Board received the vacancy report.**

**COMMITTEE REPORTS:**

**Chairman Sheehan attended the recent Community Preservation Meeting.**

**RESIDENT & PUBLIC PARTICIPATION:**

**Theresa Crevier inquired about her check and the glitch that is happening at Jeanne D’Arc.**

**OLD BUSINESS:**

**None.**

**NEW BUSINESS:**

**None.**

**ADJOURNMENT:**

**Vice Chairwoman DeWitt Ahern made a motion to adjourn. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Meeting adjourned: 5:17 p.m.**