**MINUTES**

**The Board of Commissioners of the Dracut Housing Authority met at a regularly scheduled meeting on Monday, March 20, 2023. Chairman Matthew Sheehan opened the meeting at 5:30 p.m. and upon roll call vote those in attendance were as follows:**

**PRESENT: Matthew Sheehan**

 **Tom Bomil**

 **George Nangle**

 **Charles Kanavos**

 **Andre Dubuque**

**ABSENT: None**

**IN**

**ATTENDANCE: Kelley Szymanski**

 **Mary T. Karabatsos**

**MINUTES:**

**Vice Chairman Bomil made a motion to approve the February 27, 2023, Board Meeting Minutes. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**BILLS & FINANCIALS:**

**Commissioner Kanavos made a motion to approve the February 2023 Warrant. Said motion was seconded by Vice Chairman Bomil and upon roll call vote passed unanimously.**

**Commissioner Dubuque made a motion to approve the January 2023 Financials. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**EXECUTIVE DIRECTOR’S REPORT:**

**JOB POSTIING FOR REPLACEMENT OF JIM MURPHY, MAINTENANCE LABORER.**

**The Director informed the Board that the job posting will be advertised in the Lowell Sun for five consecutive days. The Director also informed the Board that on Thursday, March 23, from 9:30 to 11:30 we will be having coffee and donuts for the residents to come and say goodbye to Jim.**

**UPDATE ON TIME CHANGE ON DRYERS IN LAUNDRY ROOM.**

**The Director informed the Board that the dryers in the laundromat were changed back to the initial cycle time.**

**UPDATE ON SPRING AND FALL CONFERENCE.**

**The Director informed the Board that the Spring Conference is in Waltham and the Fall Conference will be at Sea Crest in Falmouth. Possibly in September.**

**ELECTRICAL & PLUMBING BID.**

**The Director informed the Board that the housing authority has advertised the bids for a new Electrician and Plumber. Commissioner Dubuque inquired if anyone from Dracut will submit a bid. The Director informed that in the past we have never had a contractor from Dracut that submitted bids.**

**WORK ORDER DETAIL REPORT MARCH 2023.**

**The Board received the work order detail report.**

**VACANT UNIT REPORT FOR MARCH 2023.**

**The Director informed the Board that currently there is a vacancy at 971 and one at Perron Lane.**

**The Director also informed the Board that we will get someone on Board as soon as possible to fill Jim’s position.**

**COMMITTEE REPORTS:**

**Chairman Sheehan stated that the CPC met a few weeks ago. There wasn’t too much to report. Commissioner Kanavos stated that most of the discussion was about Murphy Farm. Chairman Sheehan mentioned that Alison Manugian and Victor Garofalo work very hard for the CPC and addressing all questions about Murphy Farm.**

**RESIDENT & PUBLIC PARTICIPATION:**

**Audrey Gagnon asked if we will be hiring someone new for Jim and also brining on a temporary person. The Director stated that we will just be hiring someone to fill Jim’s position.**

**OLD BUSINESS:**

**None.**

**NEW BUSINESS:**

**None.**

**ADJOURNMENT:**

**Vice Chairman Bomil made a motion to adjourn. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Meeting adjourned: 5:53 p.m.**