

MINUTES

The Board of Commissioners of the Dracut Housing Authority met in regular session on September 17, 2012 at 65 Phineas St., Dracut, Massachusetts. Chairman, Kenneth Cunha opened the Meeting at 6:00 p.m. and upon roll-call vote those present were as follows:

Present: Brian J. Bond
 Kenneth Cunha
 Debra DeWitt Ahern
 F. Russell Taylor
 Gerald A. Surprenant

MINUTES REGULAR MEETING

Motion by Brian Bond to accept the minutes of June 2012 meeting. Said motion was seconded by Russ Taylor and upon roll call vote passed unanimously.

Motion by Russ Taylor to accept the minutes of July 2012 meeting. Said Motion was seconded by Debra DeWitt Ahern and upon roll call vote passed unanimously.

FINANCIAL REPORT

Motion by Russell Taylor to approve the July 2012 warrant. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

Motion by Russell Taylor to approve the August 2012 warrant. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

Motion by Russell Taylor to place the July 2012 financial reports on file for audit. Said motion was seconded by Debra DeWitt Ahern and upon roll call vote passed unanimously.

Motion by Brian Bond to place the August 2012 financial reports on file for audit. Said motion was seconded by Russell Taylor and upon roll call vote passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

- A. Vote to approve change order #3 in the amount of \$37,830 submitted by Vanguard Construction for additional drainage work performed between building #10, #11, and #12.**

Motion by Russell Taylor to approve change order #3 in the amount of \$37,830. submitted by Vanguard for additional drainage work performed between building

#10, #11, and #12. Said motion was seconded by Debra DeWitt Ahern and upon roll call vote passed unanimously.

B. Vacancy Report

Commissioner Ken Cunha complimented the Maintenance staff on the turnaround time for the vacancies.

C. ARRA Audit (American Recovery and Reinvestment Act).

The Executive Director and personnel from HUD conducted a meet and greet to look over the stimulus funding for Phineas St. The meeting was very positive.

D. Update on Phineas Street interior door installation.

The project should be completed by October.

E. Maintenance Work Order Report

The Board received the report.

F. Update on 901 Mammoth Road Paving Project.

The project is out to bid. The bids are due September 27, 2012

COMMITTEE REPORTS

A. Heating Committee

The Executive Director informed the board that National Grid will be hiring a consultant who will be collecting data. The consultant will then supply National Grid with a report of the actual cost and savings for the conversion to gas. Completion of the report from National Grid will determine if the conversion will be an option. The Executive Director's recommendation was to begin getting quotes on the sheds. The next meeting will take place in the spring.

B. Safety Committee

The Executive Director informed the board that the speed limit on Mammoth Rd. has been reduced to 30 mph. Commissioner Bond spoke of the flashing speed limit sign that is on Lakeview Ave. The director stated that she will call the Police Chief to see if that would be a possibility for Mammoth Road.

OLD BUSINESS

- A.** Chairman Ken Cunha questioned if the No Trespassing signs are installed. The Executive Director informed the board they are. The Chairman also questioned if speed bumps could be installed and to get quotes for the next meeting. Chairman Cunha also spoke of getting quotes for lighting at the entrances of 971 Mammoth Road and 65 Phineas St.

NEW BUSINESS

Commissioner Ken Cunha addressed the board to see if the board members would be able to pick up the agenda packets in the office on the Friday before the meeting. Russell Taylor would like his delivered to his home. If the remaining board members are unable to pick up the packets at the office Commissioner Cunha requested that the board members call the office and they will be delivered to their homes.

RESIDENT AND PUBLIC PARTICIPATION

Jackie Chausse questioned the time frame of the installation of the walk in showers. The Executive Director explained that it's part of the budget process and the walk in showers would most likely begin in the spring. Claire Noel spoke of decorations missing from the community room at Phineas St. Russell Taylor suggested looking into a surveillance camera for the community room and various places at the housing authority.

EXECUTIVE SESSION- Discussion on potential purchase of land.

ADJOURNMENT

Motion by Russell Taylor to adjourn. Said Motion was seconded by Gerald Suprenant and upon roll call vote passed unanimously. Meeting adjourned 6:40 pm.