

MINUTES

The Board of Commissioners of the Dracut Housing Authority met in regular session on June 17, 2013 at 971 Mammoth Road, Dracut, Massachusetts. Chairman, Kenneth Cunha opened the meeting at 6:00 p.m. and upon roll-call vote those present were as follows:

Present: Brian J. Bond
 Kenneth Cunha
 Debra DeWitt Ahern
 George Nangle
 F. Russell Taylor

MINUTES REGULAR MEETING

Motion by Brian Bond to accept the minutes of the May 13, 2013 meeting.
Said motion was seconded by Ken Cunha and upon roll call vote passed unanimously.

FINANCIAL REPORT

Motion by Ken Cunha to approve the warrant. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

Motion by Ken Cunha to place the financial report on file for audit. Said motion was seconded by Debra Dewitt Ahern and upon roll call vote passed unanimously.

Interview with BLW Engineers, Inc. for Designer Services for the 667-1 Electrical to Gas Conversion.

Motion by Ken Cunha to hire BLW Engineers, Inc. for the Designer Services for the 667-1 Electrical to Gas Conversion. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

- A. A vote award contract to Site Improvements, 45 Christopher Drive, Methuen, Ma. to remove and repave driveways & walkways at five 705 scattered homes located at 135 Myron, 51 Turgeon, 67 Tanglewood, 61-63 Hampson Street, and 47-49 Hampson Street at a cost of \$24,680.00.**

Motion by Brian Bond to approve a contract to Site Improvements, 45 Christopher Drive, Methuen, Ma. in the amount of \$24,680.00 to remove and repave driveways & walkways at five 705 scattered sites. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

B. Policy discussion on the implementation of a No Smoking Policy at the Dracut Housing Authority.

The Executive Director informed the board that a survey has been sent out to all the residents. Commissioner Brian Bond would like feedback on any housing authority that implemented the policy.

Motion made by Ken Cunha to put the implementation of a No Smoking Policy on file for a future meeting. Said Motion was seconded by Debra Dewitt Ahern and upon roll call vote passed unanimously.

C. A vote to approve payment to Mark L'Heureux in the amount of \$23,680.00 for the installation of five walk in showers at 65 Phineas St.

Motion by Ken Cunha to approve payment to Marc L'Heureux in the amount of \$23,680.00 for installation of five walk in showers at 65 Phineas St. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously.

D. Update on Signet Electronics Systems installation of security systems.

The Executive Director is still waiting for correspondence.

E. Vacancy Report

Board reviewed the report

F. Work Order Report.

Board reviewed the report.

G. Resident cookout.

The resident cookout will be June 27, 2013 at 971 Mammoth Road.

COMMITTEE REPORTS

A. Heating Committee/ National Grid Technical Assistance Study Report.

B. Housing Committee/Update on Community Preservation Meeting.

OLD BUSINESS

NEW BUSINESS

- A.** Motion by George Nangle to give the staff July 5, 2013 off. Said motion was seconded by Debra Dewitt Ahern and upon roll call vote passed unanimously.

- B. Motion by George Nangle to not have a monthly meeting in July and August, unless it is necessary. Said motion was seconded by Debra Dewitt Ahern and upon roll call vote passed unanimously.

RESIDENT AND PUBLIC PARTICIPATION

ADJOURNMENT

Motion by Ken Cunha to adjourn. Said motion was seconded by Brian Bond and upon roll call vote passed unanimously. Meeting adjourned at 6:45 P.M.