**MINUTES**

**The Board of Commissioners of the Dracut Housing Authority met at a regular meeting on Monday, November 28, 2022. Chairman Sheehan opened the meeting at 5:30 p.m. and upon roll call vote those in attendance were as follows:**

 **PRESENT: Matthew Sheehan**

 **Tom Bomil**

 **George Nangle**

 **Charles Kanavos**

 **Andre Dubuque**

 **ABSENT: None**

 **IN**

 **ATTENDANCE: Kelley Szymanski**

 **Mary T. Karabatsos**

 **MINUTES:**

**Vice Chairman Bomil made a motion to approve the October 17, 2022, Board Meeting Minutes. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

 **BILLS & FINANCIALS:**

**Commissioner Kanavos made a motion to approve the November 2022 Warrant. Said motion was seconded by Vice Chairman Bomil and upon roll call vote passed unanimously.**

**Commissioner Kanavos made a motion to approve the September 2022 Year End Financials and Deleading form. Said motion was seconded by Commissioner Dubuque and upon roll call vote passed unanimously.**

**EXECUTIVE DIRECTOR’S REPORT:**

**A vote to approve the American Rescue Targeted Plan in the amount of $133,100.00.**

**Commissioner Nangle made a motion to approve the American Rescue Targeted Plan in the amount of $133,100. Said motion was seconded by Vice Chairman Bomil and upon roll call vote passed unanimously.**

**A vote to approve the American Rescue Plan in the amount of $85,389.00.**

**Commissioner Nangle made a motion to approve the American Rescue Plan in the amount of $85,389. Said motion was seconded by Commissioner Dubuque and upon roll call vote passed unanimously.**

**A vote to approve the Top Five Compensation Plan.**

**Commissioner Kanavos made a motion to approve the Top Five Compensation Form. Said motion was seconded by Commissioner Nangle and upon roll call vote passed unanimously.**

**Work Order Report.**

**The Board received the work order report.**

**Vacant Report.**

**The Board received the vacant report. As of this date there are no vacancies.**

**Sladen Street Update.**

**The Director informed the Board that the Sladen Street Project will be completed once the Plumbing Inspector signs off on the work. The Director stated that the work was a kitchen and bath upgrade, and the residents were able to stay in the home while work was being done.**

**Commissioner Dubuque inquired about the 971 stair project. The Director informed the Board that the engineer came by the previous Wednesday and inspected the work. She will be coming back in a few weeks and hopefully sign off on the project.**

**Commissioner Dubuque also asked about the Community Room Roof project at Phineas Street. The Director informed him that the project is scheduled to start on December 15, 2022.**

**COMMITTEE REPORTS:**

**None.**

**RESIDENT & PUBLIC PARTICIPATION:**

**None.**

**OLD BUSINESS:**

**None.**

**NEW BUSINESS:**

 **Commissioner Dubuque informed the Board that he is taking the mandatory Commissioner’s Trainings. He has completed three of the courses and will be taking the last few courses when they are available. He has also been participating in zoom meetings from the Mel King Institute which focuses on Resident Board Members.**

**ADJOURNMENT:**

**Vice Chairman Bomil made a motion to adjourn. Said motion was seconded by Commissioner Kanavos and upon roll call vote passed unanimously.**

**Meeting adjourned: 5:50 p.m.**